

# WEDDING UPDATE FOR:

Date:

## Attendees Update

n.b. please provide first names & wedding functions of all VIP attendees + first names & wedding functions of their partners/children to speed up the group photo-shoot - very important!

Approx. number of attendees including children for ceremony + reception + evening:

**Brides Mum:** x

**Brides Dad:** x

Step Parents / Partners:

Any working relationship affecting the group photos:

Function e.g. father of bride:

**Grooms Mum:** x

**Grooms Dad:** x

Step Parents / Partners:

Any working relationship affecting the group photos:

Function e.g. usher:

**Bride & Grooms children:** x

Ages & relationship to bride & groom:

Function e.g. flower girl, pageboy:

**Brides Sisters:** x

**Brides Brothers:** x

Attending with partners / children:

Function e.g. bridesmaids, best man, ushers:

**Grooms Sisters:** x

**Grooms Brothers:** x

Attending with partners / children:

Function e.g. bridesmaids, best man, ushers:

**Grandparents:** x

Relationships to Bride & Groom:

Frail e.g. wheelchair / walking stick:

**Maid of Honour:** x

Relationship to Bride:

Attending with partners / children:

**Bridesmaids:** x

Relationships to Bride & Groom:

Attending with partners / children:

**Flower girls:** x

Ages & relationship to Bride & Groom:

**Best man / Best men:** x

Relationship to Groom:

Attending with partners / children:

**Ushers:** x  
Relationships to Bride & Groom:  
Attending with partners / children:

**Pageboys:** x  
Ages & relationships to Bride & Groom:

**Special family and friends:** x

**Special guest groups** e.g. work colleagues: x

Any attendees frail or incapacitated:  
Any attendees expected to leave early:  
Toastmaster / master of ceremonies:  
Childrens entertainment:

### **Data Update**

Address for correspondence after wedding:

Brides mobile:  
Grooms mobile:  
Best mans / emergency mobile:

Brides getting ready location:  
Grooms getting ready location:

Parking and access at locations:

Road works or public events affecting locations:

## Time-line Update

Coverage start time:	x
(ensure fits with total time booked, allow for travel from brides “getting ready,” parking, & then video setup time at venue)	
Brides arrival time & mode of transport:	x
Grooms arrival time:	x
Church opening & closing time:	x
Ceremony time:	x
Other weddings at your venue before / after:	x
Who will give the bride away:	x
Length of ceremony:	x
Flowers etc during ceremony:	x
(will these affect photo & video shooting positions)	
Musicians during ceremony:	x
(will these affect photo & video shooting positions)	
Readings during ceremony:	x
(No., when, by whom, supply order of service via email prior to the day)	
Any special events during ceremony:	x
Any restrictions on photography or video:	x
Church bells, if so length of time:	x
(high volume will affect group photo shoot)	
Confetti, restrictions on location:	x
Departure time from ceremony location:	x
Arrival time at reception location:	x
Musicians & entertainers at reception location:	x
(Type & duration)	
Start & finish times for formal photos:	x
Who will assist in finding photo participants:	x
Receiving line & time it starts:	x
Sit-down time:	x
Speeches at start / end / mixed:	x
(names, relationships, order of speaking, length of each speech, location of each speaker in the room; supply a table plan by email prior to the day?; any special events during wedding breakfast e.g. magician)	
Cake cutting:	x
Bouquet toss:	x
1st Dance, & type:	x
Evening entertainment:	x
(e.g. DJ, live band, fireworks, start time, type of live music)	
Coverage finish time:	x

## **POPULAR GROUP PHOTOS**

**Make a list.** Itemise every formal photo you would like.

Give each group a name. List every participant in each group (except the large groups) by their first name and function e.g. "Lizzie - bridesmaid". This is very important so that they can be found swiftly and delays avoided. These are the most popular photos and many couples consider them essential:

Group Photo	+ everyone attending the wedding
Group Photo	+ bride & groom with brides immediate and/or entire family
Group Photo	+ bride and groom with grooms immediate and/or entire family
Group Photo	+ bride and groom with all friends
Bride and Groom	+ all parents
Bride and Groom	+ brides parents
Bride and Groom	+ grooms parents
Bride	+ her parents, then with mum, then with dad
Groom	+ his parents, then with mum, then with dad
Bride and Groom	+ various grandparents
Bride and Groom	+ their own children if applicable
Bride and Groom	+ all the wedding party
	n.b. maid of honour, bridesmaids, flowergirls, best man, ushers, pageboys
Bride	+ maid of honour
Bride	+ maid of honour, bridesmaids and flowergirls
Groom	+ bestman
Groom	+ bestman, ushers and pageboys
Bride and Groom	together
Bride	alone
Groom	alone

**Add any "non-standard" groups or variations to your list.** Popular requests include:

Step-parents / new partners of parents, variations as appropriate	
Bride	+ brother and sisters, then individually
Groom	+ brothers and sisters, then individually
Bride individually	+ each bridesmaid / flowergirl
Bride and groom	+ flowergirls
Groom individually	+ each usher and pageboy
Bride and groom	+ pageboys
Bride and groom	+ VIP friends or relations e.g. a guest who has travelled from abroad
Bride / groom	+ work colleagues / university friends / sports club friends etc
Bride	+ hen party
Groom	+ stag party
Guest family groups	e.g. brides sister + her husband and children